

**CONFIDENTIAL**

## Winter fuel grant

# Application form 2019 - 20

### Important information

- **Please complete all sections and enclose supporting paperwork. We are unable to process incomplete applications.**
- **Only ONE application per household** will be considered. The maximum grant award is up to £40 and will be paid by cheque to the member.
- **There is a limited amount in the fund** and, once exhausted, no further awards can be made.
- **Priority** will be given to anyone who has not previously received a winter fuel grant.

### Am I eligible for a Winter Fuel Grant?

To be considered for a grant, you must be able to show that you meet the following criteria:

**Either**

- You are in receipt of housing benefit or the housing element of Universal Credit.

**Or**

- Your household **net income\*** is less than £18,000.

\*By 'net income' we mean all salary including your partner's after tax, national insurance, superannuation and trade union subscriptions only. Your calculation **should include** any Tax Credits, Universal Credit or child maintenance received. **Do not include** Child Benefit, the childcare element of Working Tax Credit, Disability Living Allowance or Personal Independence Payment.

### Also that

- Neither you/your partner have savings in excess of £800 (including rolling bank balance)
- You have not received a grant from UNISON There for you in the last 6 months (excluding School Uniform Grant).
- You have **paid a minimum of 4 weeks membership subscriptions before 2 December 2019** to apply.
- That you are responsible for meeting the household fuel bills and are struggling financially.

### Where do I send my form to?

Return your completed application form along with all supporting paperwork to:

There for You (WFG),  
UNISON Centre,  
130 Euston Road,  
London NW1 2AY

### Is there an application deadline?

Your application must be received no later than **14 February 2020**. Applications will then be processed and decisions communicated over the following weeks.

### Data protection

The information on this form will be used to assess my application only and securely destroyed when no longer required.

For more information on how we handle your personal data please email [thereforyou@unison.co.uk](mailto:thereforyou@unison.co.uk)

## Membership details

Membership number\*: \_\_\_\_\_

National Ins No: \_\_\_\_\_

CASE NO. \_\_\_\_\_ (office use only)

**\*Please remember to include your membership number. You can contact UNISON Direct 0800 0 857 857 for your membership number. We cannot process your application without it.**

## Personal details

Mr/Mrs/Ms/Miss \_\_\_\_\_ First name \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Email\*\* \_\_\_\_\_ Contact telephone no. \_\_\_\_\_

\*\*If we need to contact you about your application we will usually do so by email so you may want to check your email and junk mail folders

## Who shares your home with you?

Apart from yourself, please give details of all adults who live in your home

	Relationship to you	Age	Please indicate if they are employed/ in education/benefits/or if 'other' give details	£ weekly income
1.				
2.				
3.				

If there have been any significant changes in the last 12 months to your household income please give details

## Eligibility (Tick one box only).

**EITHER**  I currently receive housing benefit or the housing element of Universal Credit.

- Payslip (including partner's if applicable)
- Last month's full bank statement(s) for all accounts held showing all transactions
- Proof that housing benefit is paid
- If you were receiving Housing Benefit and have moved onto Universal Credit you will need to send us your full Universal Credit letter as you may still be eligible for a grant.

**OR**  Our net household income is £18,000 or less.

- Payslip (including partner's if applicable)
- Tax credit award letter showing element given towards childcare costs if appropriate
- Last month's full bank statement(s) for all accounts held showing all transactions

You **must** ensure **all** relevant supporting paperwork\* is enclosed with your application form.

### Checklist – please make sure you have enclosed:

- Form (stating membership number)
- All supporting paperwork – including bank statement(s)

\*Please only send copies of your paperwork as originals cannot be returned.

## Declaration I confirm that:

- ✓ The information given truly reflects my/our current financial position
- ✓ I/we do not have more than £800 in savings (including rolling bank balance)
- ✓ I have enclosed all relevant paperwork

**I understand that if supporting paperwork is missing, my application will not be assessed and I will be contacted by email.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_