VACCINE/TESTING

Date

Dear \_\_\_\_\_\_ *(most appropriate manager/Head Teacher)*

I am contacting you in relation to a concern/number of concerns that have arisen as a result of the recent government advice and the fact that we are now in lockdown again due to the Covid pandemic. Any risk to our health and safety at work is of course extremely worrying, but I am confident that these can be addressed and measures put in place to resolve things promptly.

I set out my main concerns below, with some examples and background in addition to the outcome or response I am seeking:

* I do not wish to take up the offer of a Covid vaccine/test and I ask that I am not treated to any detriment as a result of this. My personal reasons are\_\_\_\_\_\_\_\_\_\_\_\_\_\_(optional)
* I think it is unreasonable to ask me to attend school on my day off in order to have the vaccine/test, I believe that this is unessential travel.

The outcome I would like is\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please confirm receipt of this email. In light of the seriousness of the issue/s being raised I would like a response within 24 hours of the date/time of sending. I have copied in UNISON and it would be helpful if you could do the same when responding.

I look forward to hearing from you.